

## Explanation of variances – pro forma

Name of smaller authority: **Askham Bryan Parish Council**  
 County area (local councils and): **Yorkshire**

Insert figures from Section 1 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green** boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	2,050	2,598				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	2,569	9,184	6,615	257.49%	YES		The reason for the increase in precept is to cover the increased costs as explained below for box 4 (Staff costs) and box 6 (All Other Payments).
3 Total Other Receipts	24,356	2,083	-22,273	91.45%	YES		In 2019/20 there was grant funding for the purchase of land - total £22,000.
4 Staff Costs	2,233	4,089	1,856	83.12%	YES		The previous Clerk was paid £1,150 per annum for three hours a week. From 1st October 2019, a locum Clerk was employed working a five hour week with an annual salary of £4,004 per annum (with a cost of living increase awarded from April 2020).
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	24,144	4,252	-19,892	82.39%	YES		In 2019/20, a total of £22,173.60 was spent on the purchase of land and £921.75 on Coucillor training as following the 2019 elections, many Councillors were newly elected. In 2019/20 the maintenance costs of the play area and recreational area came to £857.05 and £978.82. Natural Environment Group including Pond Maintenance costs in 2019/20 were £409.72
7 Balances Carried Forward	2,598	5,524			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	2,598	5,524				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	17,196	17,288	92	0.54%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

## Explanation for 'high' reserves

(Please complete the highlighted boxes.)

Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the y

	£	£	£
<b>Earmarked reserves:</b>			
Quiz Night - money rai	1,959.37		
Reserve 2			
Reserve 3			
Reserve 4			
Reserve 5			
Reserve 6			
Reserve 7			
		<hr/>	
		1959.37	
<b>General reserve</b>	3564.5		
		<hr/>	
		3564.5	
<b>Total reserves (must agree to Box 7)</b>			<hr/> <hr/>
			<b>5523.87</b>

